Vaccine Accountability

MEASURE:

Amount (percentage) of wasted/spoiled/expired and unaccounted for vaccine

- Log in to Florida SHOTS.
- Select **"Reports"** menu item.
- Select **"Vaccine Accountability"** submenu item.
- Input date criteria: From Date: _____ Thru Date:_____ (Recommended quarterly)
- Select vaccine types: All or specific vaccine type.
- Select report format to view the **"Detailed report"** within Florida SHOTS or **"Excel File—downloaded."**
- Select imm service sites: All or specific service site.
- Check box to **"Display Site Details."**
- Check box to **"Display Mfg/Lot."**
- Check box to **"Display Transfer Details."**
- Select to **"Generate Vaccine Accountability Report."**
- You may receive a pop-up telling you that the report may take over five minutes to generate. Select **"Ok."**
- The **"Vaccine Accountability and Wastage Report"** displays the filtering search criteria at the top.

The first row displays organization grand totals for vaccine inventory within each site.

- First row, column B displays totals from beginning inventory.
- First row, column C displays total inventory received into the organization and each site.
- First row, column D displays total number of doses administered.
- First row, column E/F displays the net total of transferred inventory between sites.
- First row, column G displays if there are any imprecise measurements or auto-incremented inventory.
- First row, column H displays the vaccines that are considered **"Waste."**
- First row, column I displays the vaccines that are considered **"Spoiled."**
- First row, column J displays the vaccines that are considered **"Expired."**
- First row, column K/L displays the allowed adjustments.
- First row, column M displays the total net doses that are considered **"Unaccounted For."**
- First row, column N displays the total net percentage that is considered **"Unaccounted for"** from column M divided by columns B+C+F+G.
- First row, column O displays the total net cost of the **"Unaccounted for"** vaccines according to the Vaccine Pricing Table.
- First row, column P displays the absolute total of vaccines that are considered **"Unaccounted for."**
- First row, column Q displays the Absolute percentage of vaccines that are considered **"Unaccounted for"** for column P divided by columns B+C+F+G.
- First row, column R displays the absolute total cost of the **"Unaccounted for"** vaccines according to the Vaccine Pricing Table.
- First row, column S displays the calculated inventory on hand by adding columns B+C+D+F+G+T+L+M.
- First row, column T displays the number of doses that are considered **"Wasted, Spoiled, and Expired vaccines."**
- First row, column U displays the percentage of doses that are considered **"Wasted, Spoiled, and Expired vaccines"** by calculating columns H+I+J divided by B+C+F+G.
- First row, column V displays the total cost of the **"Wasted, Spoiled, and Expired vaccines"** according to the Vaccine Pricing Table.

Vaccine Accountability

The following set of rows have a breakdown of each site individually, listing each vaccines' activity by type and lot number specifically. The site rows display the Site location, Vaccine type, Price per dose, and the CHD for the transaction period specified in the initial search.

- Site row, vaccine type, column B displays manufacturer.
- Site row, vaccine type, column C displays the lot number.
- Site row, vaccine type, column D displays the expiration date.
- Site row, vaccine type, column E displays the beginning inventory balance.
- Site row, vaccine type, column F displays the number of doses received into the site's inventory.
- Site row, vaccine type, column G displays the number of doses administered by the site.
- Site row, vaccine type, column H/I displays the total net transfers done by the site.
- Site row, vaccine type, column J displays the number of imprecise measurements and auto increments.
- Site row, vaccine type, column K displays the number of doses considered as **"Waste."**
- Site row, vaccine type, column L displays the number of doses considered as **"Spoiled."**
- Site row, vaccine type, column M displays the number of doses considered as **"Expired."**
- Site row, vaccine type, column N/O displays the number of allowed adjustments.
- Site row, vaccine type, column P displays the total net doses considered **"Unaccounted for."**
- Site row, vaccine type, column Q displays the total net percentages of doses considered **"Unaccounted for"** by calculating column P divided by E+F+I+J.
- Site row, vaccine type, column R displays the total cost of the **"Unaccounted for"** vaccine from the Vaccine Pricing Table.
- Site row, vaccine type, column S displays the absolute total of doses that are considered **"Unaccounted for."**
- Site row, vaccine type, column T displays the absolute percentages of doses considered **"Unaccounted for"** by calculating column S divided by E+F+I+J.
- Site row, vaccine type, column U displays the absolute cost of the **"Unaccounted for"** vaccine from the Vaccine Pricing Table.
- Site row, vaccine type, column V displays the **"Calculated Inventory on Hand"** by calculating columns E+F+G+I+J-W+O+P.
- Site row, vaccine type, column W displays total doses considered **"Wasted, Spoiled and Expired."**
- Site row, vaccine type, column X displays the total percentage of doses considered **"Wasted, Spoiled and Expired"** by calculating columns K+L+M+E+I+J.
- Site row, vaccine type, column Y displays the total cost of the **"Wasted, Spoiled, and Expired"** vaccines according to the Vaccine Pricing Table.